



Friday, May 25th 5-10 PM and Saturday May 26th, 2-10 PM

Festival Park, Fayetteville, NC

VENDOR APPLICATION

Business or Group Name _____

Contact Person(s): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number (Day): _____ (Cell): _____

Email Address: _____

Website: _____

List all Products/Services/Promotions/Give-A-Ways/Drawings/Samples:

Fees: (Per Day)

Food Truck Vendors \$200.00 amount _____

Business Booth \$100.00 amount _____

Non-Profit \$50.00 amount _____

Booth Details

Canopy Size 10X10 yes _____

Mobile Unit Size _____

DATES SELECTED: FRIDAY 5/25/18 _____ **SATURDAY 5/26/18** _____ **BOTH DAYS** _____

I have read and understand the Alumni Weekend Music MegaFest 2018 Responsibilities (Page 2).

_____ DATE _____

Name and Title (Please Print)

SIGNATURE

Please make checks payable to: King & Queen Productions

Mail To: King & Queen Productions

Attn: Janet Simpson

Apt 401 9921 Holly Center Drive

Huntersville, NC 28078

If you have questions, please contact: Terri Thomas: (910) 778-3632 or Janet Simpson (502) 641-9669



Vendor Responsibilities

Dates :Friday, May 25th Operation Hours 5:00-10p.m.

Set Up Time : 8:00 a.m.-3p.m.

Saturday, May 26th Operation Hours 2:00-10p.m.

Set Up Time: 8:00 a.m.-12p.m.

All booths need to be operational by 4:00p.m. on Friday and 1:00p.m. on Saturday

All vehicles must be removed from the Alumni Weekend Mega MusicFest event area and parked in public parking area before noon.

Due to safety precautions, no vehicles will be allowed to move in or out of event area during the hours of noon and end of the event.

Vendor Booths must be dismantled, and removed from the Park no later than 12:00a.m.

Each booth will receive (2) two passes to the event. Any extra staff will have to purchase a ticket at full price

All booth must remain operational and staffed during the event from 5:00-10:00p.m. Friday and 2:00-10:00p.m. on Saturday

- Vendors must remain in the designated vendor area. You **WILL NOT** be permitted in the concert area unless you have the proper wristband.
- Vendors are responsible for cleaning their own booth space upon closing and must be in a "as you found it" condition when you vacate your both, free of garbage and debris
- Must bring own canopies, tables and needed equipment
- Canopy must be secured and capable of withstanding wind or changes in weather
- No food or beverage may be sold at vendor booths only **food truck vendors**
- You may sell your organization fundraising articles and present donation depositories only at your booth space
- You agree not to sell or share your booth space with any 3rd parties unless agreed upon with he K&Q Productions
- All vendors will perform in a professional manner, and will be courteous to all event guest, participating vendors and volunteers
- K&Q Productions Staff/Volunteers, its agents, and Security have the right to ask Guests and Vendors to leave at any time
- In order to secure our venue and pay for overhead costs, K&Q Productions appreciates your \$100.00 **Non-Refundable** Booth Space Fee. Each space will consist of a 10x10 to set up your organization booth. We cannot divide lot spaces and will need an additional \$100.00 fee per each space used. Booth spaces will be **FIRST COME FIRST SERVE**
- In order to secure your booth space your application (both pages signed) and booth space fee must be received in our office. K& Q Productions will reserve & assign your booth space and secure your placement with the Alumni Weekend Music MegaFest.

Though security will be provided for this event, each vendor is responsible for their own booth/space security, risk of loss and damage, and theft. Upon signing this application, you agree **NOT** to hold E.E.Smith King & Queen Productions LLC their agents or volunteers liable for any loss, damage, injuries or theft during your involvement with Weekend Alumni Music MegaFest event

Please Sign Here: _____ Date: _____

(please return with your application and booth fee)